



**WALNUT TREE Health Centre Patient Participation Group (PPG)**  
**Meeting Minutes**  
**4<sup>th</sup> March 2025 @ 11:00**

<b>Attendees</b>	Anne Burkle (AB): Mary Charlewood(MC) Dilip Nathwani(DN): Ian McColl (IM): Jacqui Theobald (JT): Sabrina Kan (SK) :Stephanie Warren (SW): Mary McMahan (MM): Jean Robertson (JR)
<b>Apologies</b>	Hiteshree Nathwani: Dhanraji Singh : Mary McMahan: Counsellor Russell O'Brien: Marion Stevenson Hoare
<b>New Members</b>	Anne Baggott (AB)
<b>Chairperson</b>	Janet Smith

**1. Welcome and apologies**

JS welcomed all present to the meeting – Dhanraji Singh, Marion Stevenson Hoare, Counsellor O'Brien and Hiteshree Nathwani had sent apologies. JS introduced and welcomed Anne Baggott as a new member.

**2. Matters arising from the previous meeting**

None arising and thus the minutes taken as a true reflection.

**3. Discussion plans for 2025**

The concept of patient informative interactions was again discussed. Counsellor O'Brien had sent a mail in his absence suggesting that the PPG group/ surgery could work together with the WCC at the community market for special events such as with Prostate Cancer UK. He was to discuss this with WCC. Following discussions it was decided that coffee mornings would be limited to vaccination days etc. and combining with fundraising such as for Willen Hospice and Macmillan. Again, the concept of a children's open day was discussed and waiting input from the surgery.

JS reported that she had again attempted to contact Walnut High School to discuss the idea of including the 6<sup>th</sup> form in the PPG. Apparently, Walton High had just employed a new Head and once settled a meeting would be arranged.

The January DNA figures were discussed. Continued wasted appointments is of great concern. IM requested that the surgery analyse the results – looking at trends in age, repetition, etc. JS reported that whilst DNAs were a national problem we could benefit from discussing with other PPG groups and she would investigate.

Counsellor O'Brien reported that he was still pursuing support from the WCC to repaint the road signage.

#### **4. Courtyard plans**

Now the courtyard had been cleared for which the PPG thanked the staff, discussions were held as to what this space could be used for. Due to the position of the surgery windows any noise, voices etc emanating from the courtyard could impact on consultations and thus use of the area limited. JS suggested that we again put hanging baskets in the windows. IM felt that as the area could not be gainfully used why not just put murals on the windows. To discuss with Clare Briars at the next meeting

#### **5. Follow up on Paul O'Grady's presentation**

JS reported that she had been in contact with Paul O'Grady who had been very complimentary about WTHC. Mr O'Grady had sought assistance for other groups which JS had offered. PPG's are part of the NHS contract, and all surgeries should be encouraged to support their patients by having a representative body such as a PPG. JS had again requested that Health Watch arrange a meeting of all PPGs in the area but as yesterday nothing had materialised.

Discussions were held as to how we could liaise with the Integrated Care Board (ICB) to obtain more information for our members. Also, more guidance is required for integrated care and the role of Social Prescribers. The PPG represents the patients and thus the more information that can be provided can only improve the quality of care.

#### **6. Walking Group**

JS reported that the group continued and as the weather improved numbers were slowly improving. MM reported that she had joined the group recently and the experience had positively improved her wellbeing. The group was friendly, and she thoroughly enjoyed the "walk and talk" concept.

#### **7. Newsletter**

The Spring Newsletter was now complete and, on the Surgery website and in the waiting room. SW took a copy to publish on the Church website. The next edition planned for July.

#### **8. Any Other Business**

JS again suggested that every effort be made to engage with other PPGs and attempt to encourage some youthful members to join.

SW informed the group of the Church Pancake celebrations that evening. She also requested clarification of what a "Sharps Bin" was as noted in the newsletter.

As of April, a new NHS policy would come into practice where patients could request to see the same DR. To discuss with Kylie Jordan on how to provide information to

patients. SK requested further information and rather than discuss personal information was referred to KJ for clarification.

The two new members JR and AB were requested to sign the confidentiality forms. JS confirmed that she would meet with CB prior to the next meeting to inform her of discussions.

With no further business JS thanked the members who had attended. The next PPG meeting has been scheduled for the 1<sup>st</sup> of April 2025 at 11 am.

